

D R A F T

JHMcDonald Approved For Release 2002/11/15 : CIA-RDP86-00244R000100020001-3

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## BACKUP ON SIZE OF BUILDING PLANNING STAFF FOR HEADQUARTERS BUILDING

1. Historical records indicate that the Building Planning Staff was established in 1952 by the assignment of 7 persons from the Office of Logistics. The staff gradually expanded during the Building planning and design stages through 1955 by the assignment of additional personnel from Logistics and detailees from other components of the Agency and GSA. The staff complement in 1955 was comprised generally as follows:

|              |          |  |
|--------------|----------|--|
| Chief        | 1        | Logistics                                |
| Deputy Chief | 1        | Logistics                                |
| Engineers    | 4        | Logistics                                |
| Architects   | 4        | Logistics (2); GSA (2)                   |
| Draftsmen    | 2        | Logistics                                |
| Secretaries  | 2+       | Logistics (2); pool secretaries provided |
| Detailees    | <u>5</u> | OS, OC, DD/P, DD/I, and DD/S             |

TOTAL 19

In addition there were two full-time detailees from OS assigned to the Building Architect's Office in New York City.

2. The above staff underwent certain changes during the construction period. However, during the final phases of construction and preparation for moving into the new building, the staff was generally comprised as follows:

|                    |          |                              |
|--------------------|----------|------------------------------|
| Chief              | 1        | Logistics                    |
| Deputy Chief       | 1        | Logistics                    |
| Admin Assistant    | 1        | Logistics                    |
| Secretaries        | 2+       | Logistics and pool           |
| Architects         | 4        | Logistics (2); GSA (2)       |
| Space Analysts     | 3        | Logistics                    |
| Draftsmen          | 2        | Logistics                    |
| Engineers          | 3        | Logistics                    |
| Move Plans & Coord | 5        | Logistics (4); Security (1)  |
| Detailees          | <u>5</u> | OS, OC, DD/I, DD/S, and DD/P |

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TOTAL 27

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In addition, to the above, the Office of Security had between two and nine persons on the construction site during this period.

3. Personnel records reflect assignment of three additional slots for the BPS to OL on 16 August 1955 and three more on 7 October 1955. The remainder of the <sup>Logistical</sup> positions were absorbed by OL. At the time, OL had a ceiling of  on duty, alleviating the need for additional positions to meet requirements for the Building Planning Staff.

STATINTL

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